

Graduate Vacancy

Job Reference Code	TGR 1748
Job Title	Graduate CAD Designer
Salary	Competitive
Location	Wellingborough
Degree Required	Design or IT relevant
Skills Required	<ul style="list-style-type: none"> • 5 GCSEs including English and Maths; all at grade C or above (or equivalent). • IT software packages desired but not essential • Good English skills. • Can work well in a team. • Good understanding of IT functions
Description of Role	<p>You will be working for a specialist company that designs roof and floor structures for a variety of projects and customers. This technical role will be based in the design office and as you gain product knowledge, you will be given both in-house and external training to enable you to use the company's specialist CAD computer design packages which are called Roof and Truss. These programmes link to our management information system which is called Matrix. Other duties will include all aspects of general office work, filing, faxing, photocopying, answering the telephone calls and dealing with client enquiries.</p> <p>KEY RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Design Roof Trusses for various projects • Learn and develop skills in various design software packages • Client interaction and development • Filing • Administration duties • Problem investigation and diagnosis. • Customer service • Assist and work alongside the design team

Vacancy Availability	ASAP